



making physics  
matter

## CERN visit funding application guidelines

Schools in the Ogden School Partnerships programme can apply for funding towards trips to CERN. Funding is also available to active legacy partnership schools. Applications are open during the autumn, spring and summer terms, and trips should take place within 18 months of a successful funding application. **The trip should not take place before approval. This takes an average of 4 weeks from the application deadline.**

### Important Information

#### please read carefully before starting an application

- Please be aware that COVID protocols for entering Switzerland and CERN are in place, and these may change over time. It is your responsibility to fully consider and understand these requirements before planning a trip; an award of funding is not a reflection of a school's ability to meet the requirements. Please click the link to read about the **COVID-19 protocol**.
- Please also note that it is your responsibility to check any visa requirements (and associated costs) for your students.

A school can apply for funding to support:

1. **Up to 50%** of the cost of the trip for pupils not able to otherwise meet the cost of the trip (indicated by pupil premium **or** the 16-19 bursary **or** a scholarship pupil at an independent school).
2. **Up to 50%** of the cost of the trip pupils in other extenuating circumstances (eg, those with a disability, special educational need or other financial need that may prevent them from attending, such as requiring to purchase a passport).
3. Pupils from state funded schools with priority given to schools in higher areas of need including remote rural areas and areas of social deprivation.



Teachers are required to use the grants awarded to support those students most in need rather than subsidise the cost of the trip for all.

The procedure for assessing applications is as follows:

- Applications will be assessed according to the above priority audiences.
- Priority will be given to applications for Ogden partnership trips involving at least two schools, rather than single school trips.
- Single schools that were awarded funding in previous years may apply for a consecutive year trip but will be given a lower priority than partnership applications and applications from schools that have not been before.
- The maximum funding available is £2,500 however, the average grant per application awarded in 2022–23 was £1,352. Please consider additional fundraising you will need to carry out for your trip.
- Applications from schools that do not include pupils from the above priority audiences are unlikely to receive funding – exceptional circumstances can be considered.
- Retrospective funding is not permitted. The trip should not take place before approval. This takes an average of 4 weeks from the application deadline.
- Active legacy partnerships may apply and will be assessed in the same way, but the funding will be capped at £250 per eligible student.

If successful, the recipient will be required to complete a short final report following the trip. Should the report not be completed, The Ogden Trust may request repayment of the grant.

If there are more than three schools participating in a partnership trip or any special circumstances to consider, please email the Trust. Any questions about the programme should be addressed to Natalie Sidney at [natalie.sidney@ogdentrust.com](mailto:natalie.sidney@ogdentrust.com).

