

Ogden Trust Outreach Officers



making physics matter

Guidelines for applying for Outreach Officer funding

Applications are now invited from universities in England for co-funding an outreach officer with a **September 2019** start date.

A university can apply for:

- Up to 50% of the outreach officer's salary.
- An additional 24% is offered as a contribution to on-costs.
- Funding is capped at £20,000.
- Funding is available for a maximum of three years.
- **No operating budget** is included – this must be covered by the university.

The Trust works with the departments to develop their outreach strategy and practice, with the outreach officer co-ordinating and supporting the department's activities. This funding programme aims to embed a professional outreach role in university physics departments, with support offered with strategic thinking, training, and co-ordination on school outreach activities.

The outreach officers meet regularly throughout the year to share practice and improve their activities. These meetings are also open to those who have received funding in the past. This network of outreach officers is supported by regional consultants.

The outreach officers and departments must commit to working towards the following three themes:

- Supporting teachers in their area to develop subject knowledge, offering access to facilities and sharing the latest research.
- Working with undergraduate and postgraduate students to develop their skills and give them opportunities to work with young people.
- Carrying out repeat interventions for students, particularly those in the Trust's priority audiences.

In addition, due to the Trust's priorities:

- Only England-based universities are eligible to apply.
- Departments should, as a minimum, have an undergraduate physics course.
- A strong enthusiasm for outreach and widening participation work must also be demonstrated.
- This professional outreach officer post must be made permanent by the end of the three years' support.

To apply for funding:

- Please first register at: <https://ogdentrust.flexigrant.com/>
- Follow the instructions to affiliate yourself to your organisation.
- Choose the 'Outreach Officers' grant.
- Ensure the application is supported by the Head of Department – evidence will be required.
- Applications must be received by **Monday 17 December 2018**.
- Successful applicants will be interviewed by the Chief Executive in **January/February 2019**.
- Successful applicants will be notified by **April 2019** to then recruit for **September 2019**.

Please include as much information as possible to support your application.

Any questions about the programme should be addressed to Dr Amnah Khan at amnah.khan@ogdentrust.com